

## REGISTRATION FORM

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Please return this form by fax 412. 471.1366, e-mail [bcnm@rmu.edu](mailto:bcnm@rmu.edu), or mail (see address below).

Sign me up for (please insert program name) \_\_\_\_\_

On (insert date) \_\_\_\_\_

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**PLEASE TYPE OR PRINT ALL INFORMATION.**

Name \_\_\_\_\_

Organization \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email Address \_\_\_\_\_

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**PAYMENT INFORMATION**

See course listing for cost

AMOUNT DUE \$ \_\_\_\_\_

Check Enclosed (made payable to Robert Morris University/Bayer Center for Nonprofit Management)

Charge my:

VISA

MASTERCARD

DISCOVER

ACCOUNT NUMBER \_\_\_\_\_

Exp. Date \_\_\_\_\_

Cardholder Name \_\_\_\_\_

Signature \_\_\_\_\_

**Mail or fax completed form along with payment in full to:**

Bayer Center for Nonprofit Management at Robert Morris University, 425 6<sup>th</sup> Avenue, Pittsburgh, PA 15219

Fax: 412.471.1366, Phone: 412.397.6000

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**Withdrawal and Refund Policy:** A full refund will be granted if the Bayer Center is notified of withdrawal at least five (5) business days prior to the start of the class. No refund will be granted if the individual fails to attend the class or fails to notify the Bayer Center at least five days prior to the start of class. A student may transfer their registration to another member of their organization without penalty but must notify the Bayer Center at least one (1) business day prior to the start of the class. For further information, please visit our website at [www.rmu.edu/bcnm](http://www.rmu.edu/bcnm) or call Ivana Spehar at 412-397-6009.